

**UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF OHIO  
APPLICATION FOR ADMISSION TO  
CRIMINAL JUSTICE ACT PANEL<sup>1</sup>**

\_\_\_\_\_  
**DATE**

1. **Name:** \_\_\_\_\_

2. **Address** (Include firm name, if applicable):

\_\_\_\_\_  
\_\_\_\_\_

Office Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Cell phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

3. **Education:**

A. Name of college or university attended and year of graduation:

\_\_\_\_\_  
\_\_\_\_\_

B. Name of law school(s) attended and year of graduation:

\_\_\_\_\_  
\_\_\_\_\_

4. **PRACTICE BACKGROUND IN CRIMINAL LAW**--please include locations where you worked and the years that you worked in these various capacities:

A. Served as an assistant federal public defender \_\_\_\_\_

B. Served as an assistant state public defender \_\_\_\_\_

C. Served as a federal prosecutor \_\_\_\_\_

D. Served as a state prosecutor \_\_\_\_\_

E. Served in private practice \_\_\_\_\_

F. Served as a law clerk \_\_\_\_\_

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<sup>1</sup>Please supplement your answers using additional sheets of paper, where necessary.

5. **Bar Admissions** (list both state and federal jurisdictions; date(s) admitted):

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

6. **Have you ever previously been admitted to the SD of Ohio CJA Panel?**

YES \_\_\_\_\_

NO \_\_\_\_\_

If yes, and you are no longer a member of the Panel, please explain why you are no longer a member of the Panel:

\_\_\_\_\_

\_\_\_\_\_

7. **If the answer to number six was yes, have you ever refused to accept a CJA appointment?**

YES \_\_\_\_\_

NO \_\_\_\_\_

If yes, please specify the number of times and explain the circumstances

\_\_\_\_\_

\_\_\_\_\_

8. **Please list the training programs focusing on federal criminal practice that you attended in the past three years. Additionally, please include the subject matter, dates attended, and location of training:**

Date

Subjects Covered

Location

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

E. \_\_\_\_\_

9. **CRIMINAL TRIAL EXPERIENCE DURING THE PAST THREE YEARS.**

A. During the past three years, how many **federal** criminal trials have you personally handled?

Jury Trials \_\_\_\_\_ Court Trials \_\_\_\_\_

As Defense Attorney \_\_\_\_\_ As Prosecutor \_\_\_\_\_

Primarily Responsible \_\_\_\_\_ Second-chair \_\_\_\_\_

B. During the past three years, how many **federal** criminal cases have you personally handled that did not go to trial but did involve sentencing? \_\_\_\_\_

C. How many **state** criminal trials have you personally handled during the past three years?

Jury Trials \_\_\_\_\_ Court Trials \_\_\_\_\_

As Defense Attorney \_\_\_\_\_ As Prosecutor \_\_\_\_\_

Primarily Responsible \_\_\_\_\_ Second-chair \_\_\_\_\_

D. During the past three years, how many **state** criminal cases have you personally handled that did not go to trial but did involve sentencing? \_\_\_\_\_

E. List the case caption of first-chair federal and state felony cases you have tried during the past five years. Also include the prosecutor's name and the name of the presiding judge. If you have tried more than five felony cases during this time-frame, please list the five state court trial captions or federal court captions of the trials you consider most representative of your trial experience:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

F. List, in reverse chronological order, the names of the most recent five defendants who you were assigned to represent in the SD of Ohio—please include the case caption:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

10. **HAVE YOU EVER BEEN THE SUBJECT OF A DISCIPLINARY PROCEEDING WHERE THE PROBABLE CAUSE PANEL FOUND PROBABLE CAUSE TO BELIEVE THAT YOU COMMITTED A DISCIPLINARY VIOLATION?**

YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, please provide the particulars:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. **HAVE YOU EVER BEEN HELD IN CONTEMPT OR BEEN THE SUBJECT OF CONTEMPT PROCEEDINGS?**

YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, please identify the court and describe the circumstances, including the name of the presiding judge, the case caption, and the name(s) of the other counsel who were involved in the case:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. **ARE YOU FLUENT IN ANY FOREIGN LANGUAGE?**

YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, please specify the language(s) in which you are fluent:

\_\_\_\_\_

13. **HAVE YOU EVER BEEN FOUND TO BE INEFFECTIVE IN THE REPRESENTATION OF A CLIENT WHO YOU REPRESENTED IN EITHER A RETAINED OR APPOINTED CAPACITY?**

YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, please identify the case by both caption and case number and explain the circumstances:

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14. **PLEASE DESCRIBE ANY OTHER RELEVANT EXPERIENCE THAT QUALIFIES YOU TO SERVE AS A CJA PANEL ATTORNEY:**

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15. **PLEASE INCLUDE WITH YOUR APPLICATION A SENTENCING MEMORANDUM THAT YOU AUTHORED AND FILED IN EITHER A FEDERAL OR STATE CRIMINAL CASE.**

**PLEASE RETURN TO:**

(Applications for the Cincinnati CJA Panel)

Judge Timothy S. Black  
Chair, Cincinnati CJA Seat of Court Committee  
Potter Stewart U.S. Courthouse, Room 716  
Cincinnati, Ohio 45202  
Tel: (513) 564-7640  
Fax: (513) 564-7644  
Email: [Black Chambers@ohsd.uscourts.gov](mailto:Black_Chambers@ohsd.uscourts.gov)

(Applications for the Columbus CJA Panel)

Magistrate Judge Terence P. Kemp  
Chair, Columbus CJA Seat of Court Committee  
172 Joseph P. Kinneary United States Courthouse  
85 Marconi Boulevard  
Columbus, Ohio 43215  
Tel: (614) 719-3410  
Fax: (614) 719-3420  
Email: [Kemp Chambers@ohsd.uscourts.gov](mailto:Kemp_Chambers@ohsd.uscourts.gov)