



**United States District Court
Southern District of Ohio
<http://www.ohsd.uscourts.gov/>**

VACANCY ANNOUNCEMENT

**October 17, 2016
Vacancy Announcement Number 16-20/MGJG
Magistrate Judge
Duty Station – Columbus Courthouse – 85 Marconi Boulevard
Salary: \$186,852**

Closing date for receipt of application packets: 3:00pm (EST) on Monday, December 19, 2016

Anticipated Start Date: July 1, 2017

The Judicial Conference of the United States has authorized the appointment of a full-time Magistrate Judge for the U.S. District Court, Southern District of Ohio to fill the vacancy created by the retirement of a Magistrate Judge. The official location of the position will be Columbus, Ohio. The appointment term is eight (8) years.

The duties of the position are demanding and wide-ranging and will include: (1) conducting most preliminary and pretrial proceedings in criminal cases; (2) trial and disposition of misdemeanor cases; (3) conducting various pretrial matters and evidentiary proceedings in civil cases; and (4) trial and disposition of civil cases upon consent of the litigants. The basic jurisdiction of a United States Magistrate Judge is specified in 28 U.S.C. § 636.

ABOUT THE SOUTHERN DISTRICT OF OHIO:

The Southern District of Ohio covers a broad geographic area encompassing forty-eight urban and rural counties from just north of Columbus south to the Ohio River. The District is comprised of over 250 individuals including twenty active Judicial Officers, as well as Chambers Staff, Clerk's Office staff, U.S. Probation Office's staff and U.S. Pretrial Services Office's staff, located in the Cincinnati, Columbus and Dayton Courthouses.

Qualifications:

- 1) Be, and have been for at least five (5) years, a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, the Territory of Guam, the Commonwealth of the Northern Mariana Islands, or the Virgin Islands of the United States, and have been engaged in the active practice of law for a period of at least five (5) years. The court may consider as substitute experience the following, including any combination thereof:
 - a. Judge of a state court of record or other state judicial officer.
 - b. U.S. magistrate judge, bankruptcy judge, or other federal judicial officer.
 - c. Attorney for federal or state agencies.
 - d. Up to two years as a law clerk to any judge or judicial officer or as a staff attorney or pro se law clerk in a court.
 - e. Other types of substantial legal experience (subsequent to receipt of a law degree or license to practice law), not included in (a) through (d) above, which is suitable as a substitute in the opinion of the majority of the court.
- 2) Be competent to perform all the duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in good health; be patient and courteous; be capable of deliberation and decisiveness; and capable of deliberation and decisiveness when required to act on his or her own reason and judgment.

- 3) Must be less than 70 years old at the time of appointment;
- 4) Not be related by blood or marriage to a judge of the appointing District Court within the degree specified in 28 U.S.C. § 458.

Benefits:

The United States District Court offers a generous benefits package to full-time permanent employees which include:

Long-Term Care Insurance
Short-Term Disability Plan
Long-Term Disability Plan
Credit Union Participation
Medical, Dental, Vision Coverage
Life Insurance
Thrift Savings Plan with matching funds (401k & Roth 401k style)
Participation in Judicial Retirement System
Health, Dependent & Commuter Reimbursement Programs

Conditions of Employment:

A Merit Selection Panel comprised of attorneys and other members of the community will review all applicants and recommend to the Judges of the District Court, in confidence, those persons it considers best qualified. The Court will review the recommendations and make the final decision.

Applicants must be U.S. citizens or permanent resident seeking U.S. citizenship. Noncitizens must execute an affidavit indicating their intent to apply for citizenship when they become eligible to do so.

The applicant selected will be subject to an FBI background check and continued employment contingent upon favorable suitability determination. A negative finding from the background check may result in termination of employment.

All information provided by applicants is subject to verification. Applicants are advised that false statements or omission(s) of information on any application materials may be grounds for non-selection, withdrawal of an offer of employment or dismissal after being employed.

The Federal Financial Management Reform Act requires direct deposit of federal wages.

Qualified persons interested in being considered for this position should submit one (1) disk/CD/flash drive with a single PDF copy and fifteen (15) paper copies including; a cover letter (include vacancy announcement number, 16-20/MGJG, and specify qualifications in relation to the position), the magistrate judge application form (available on the court website), a resume, letters of recommendation (limit 3), and supporting documents to:

*Merit Selection Panel
c/o District Court Clerk's Office
Potter Stewart Courthouse
100 E. Fifth Street, Room 103
Cincinnati, OH 45202*

In your cover letter or as a separate document please answer the following questions (If yes, please describe):

1. Have you ever been convicted of a crime?
2. Have you ever been sued?
3. Have you ever failed to file federal or state income tax returns?
4. Are you now, or have you ever been, delinquent in the payment of taxes?
5. Have you ever been the subject of a contempt proceeding?
6. Have you ever been the subject of Rule 11 sanctions?
7. Have you ever been investigated by any court-appointed person or committee with respect to any question of ethics?
8. Have you ever been the subject of a Bar disciplinary proceeding?

If you fail to provide the required documents, your application package may be considered incomplete and may not be considered any further.

Travel and relocation expenses will not be reimbursed.

The District reserves the right to amend or withdraw any announcement without written notice to applicants. The District reserves the right to conduct interviews at any time prior to or after the closing date for receipt of applications. Only applicants selected to receive an interview will be notified by phone or e-mail.

The U.S. District Court is an Equal Opportunity Employer.