

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF OHIO
APPLICATION FOR ADMISSION TO
CRIMINAL JUSTICE ACT PANEL¹**

DATE

1. **Name:** _____

2. **Address** (Include firm name, if applicable):

Office Telephone: _____ Fax Number: _____

Cell phone Number: _____ Email Address: _____

3. **Education:**

A. Name of college or university attended and year of graduation:

B. Name of law school(s) attended and year of graduation:

4. **PRACTICE BACKGROUND IN CRIMINAL LAW**--please include locations where you worked and the years that you worked in these various capacities:

A. Served as an assistant federal public defender _____

B. Served as an assistant state public defender _____

C. Served as a federal prosecutor _____

D. Served as a state prosecutor _____

E. Served in private practice _____

F. Served as a law clerk _____

¹Please supplement your answers using additional sheets of paper, where necessary.

5. **Bar Admissions** (list both state and federal jurisdictions; date(s) admitted):

A. _____

B. _____

C. _____

6. **Have you ever previously been admitted to the SD of Ohio CJA Panel?**

YES _____

NO _____

If yes, and you are no longer a member of the Panel, please explain why you are no longer a member of the Panel:

7. **If the answer to number six was yes, have you ever refused to accept a CJA appointment?**

YES _____

NO _____

If yes, please specify the number of times and explain the circumstances

8. **Each CJA panel attorney must complete biennially at least six hours of continuing legal education in federal criminal practice and a session on Court procedures (including payment forms) with the Clerk's Office. At least two hours of this continuing legal education must be on the application of the advisory Sentencing Guidelines and/or federal sentencing procedure. Please list the training programs focusing on federal criminal practice that you attended in the past three years. Additionally, please include the subject matter, dates attended, and location of training:**

Date

Subjects Covered

Location

A. _____

B. _____

C. _____

D. _____

E. _____

9. **CRIMINAL TRIAL EXPERIENCE DURING THE PAST THREE YEARS.**

A. During the past three years, how many **federal** criminal trials have you personally handled?

Jury Trials _____ Court Trials _____

As Defense Attorney _____ As Prosecutor _____

Primarily Responsible _____ Second-chair _____

B. During the past three years, how many **federal** criminal cases have you personally handled that did not go to trial but did involve sentencing? _____

C. How many **state** criminal trials have you personally handled during the past three years?

Jury Trials _____ Court Trials _____

As Defense Attorney _____ As Prosecutor _____

Primarily Responsible _____ Second-chair _____

D. During the past three years, how many **state** criminal cases have you personally handled that did not go to trial but did involve sentencing? _____

E. List the case caption of first-chair federal and state felony cases you have tried during the past five years. Also include the prosecutor's name and the name of the presiding judge. If you have tried more than five felony cases during this time-frame, please list the five state court trial captions or federal court captions of the trials you consider most representative of your trial experience:

1. _____

2. _____

3. _____

4. _____

5. _____

F. List, in reverse chronological order, the names of the most recent five defendants who you were assigned to represent in the SD of Ohio—please include the case caption:

1. _____

2. _____

3. _____

4. _____

5. _____

G. During the past three years, how many **federal** criminal cases have you personally handled that involved suppression motions? _____

H. During the past three years, how many **state** criminal cases have you personally handled that involved suppression motions? _____

10. **HAVE YOU EVER BEEN THE SUBJECT OF A DISCIPLINARY PROCEEDING WHERE THE PROBABLE CAUSE PANEL FOUND PROBABLE CAUSE TO BELIEVE THAT YOU COMMITTED A DISCIPLINARY VIOLATION?**

YES _____

NO _____

If yes, please provide the particulars:

11. **HAVE YOU EVER BEEN HELD IN CONTEMPT OR BEEN THE SUBJECT OF CONTEMPT PROCEEDINGS?**

YES _____

NO _____

If yes, please identify the court and describe the circumstances, including the name of the presiding judge, the case caption, and the name(s) of the other counsel who were involved in the case:

12. **ARE YOU FLUENT IN ANY FOREIGN LANGUAGE?**

YES _____

NO _____

If yes, please specify the language(s) in which you are fluent:

13. **HAVE YOU EVER BEEN FOUND TO BE INEFFECTIVE IN THE REPRESENTATION OF A CLIENT WHO YOU REPRESENTED IN EITHER A RETAINED OR APPOINTED CAPACITY?**

YES _____

NO _____

If yes, please identify the case by both caption and case number and explain the circumstances:

14. **PLEASE DESCRIBE ANY OTHER RELEVANT EXPERIENCE THAT QUALIFIES YOU TO SERVE AS A CJA PANEL ATTORNEY:**

15. **PLEASE INCLUDE WITH YOUR APPLICATION A SENTENCING MEMORANDUM THAT YOU AUTHORED AND FILED IN EITHER A FEDERAL OR STATE CRIMINAL CASE.**

16. Do you allow your secretary to accept appointments? _____

PLEASE RETURN TO:

(Applications for the Cincinnati CJA Panel)
Chief Magistrate Judge Karen L. Litkovitz
Chair, Cincinnati CJA Seat of Court Committee
Potter Stewart U.S. Courthouse, Room 716
Cincinnati, OH 45202
Tel: (513) 564-7690
Fax: (513) 564-7691
Email: Litkovitz_Chambers@ohsd.uscourts.gov

(Applications for the Columbus CJA Panel)
Magistrate Judge Elizabeth A. Preston Deavers
Chair, Columbus CJA Seat of Court Committee
121 Joseph P. Kinneary United States Courthouse
85 Marconi Boulevard
Columbus, OH 43215
Tel: (614) 719-3460
Fax: (614) 719-3465
Email: Deavers_Chambers@ohsd.uscourts.gov

(Applications for the Dayton CJA Panel)
Magistrate Judge Caroline H. Gentry
Chair, Dayton Seat of Court CJA Panel Committee
200 W. Second Street
Dayton, OH 45402
Tel: (937) 512-1590
Fax: (937) 242-4225
Email: Gentry_Chambers@ohsd.uscourts.gov